



City of Fall River Massachusetts

Fall River Commission on Disability

JASIEL F. CORREIA II
Mayor

DENNIS POLSELLI
Chairman

DEBBIE PACHECO
Vice Chairman

Minutes of the Fall River Commission on Disability
Sub-Committee on Finance
Meeting held April 21, 2016
Government Center
City Council Chamber

Ken Pacheco called the meeting to order at 1:00 p.m.
Reading of the Open Meeting Law Recording Advisory by the Chairman.

Members present: Dennis Polselli, Chairman, Debbie Pacheco, Vice
Chairman, Dan Robillard, Lisa Atkinson, Ken Pacheco

- Item 1: Review of Financial Documents:
Lisa Atkinson read the 4084 Report and Handicap Placard Revenue
Report.
- Item 2: Violation 30: \$20.00 min. fee:
The \$20.00 fee is only for a hearing. None of the violations with the
exception of human error is being dismissed completely.
- Item 3: Detection Pads: May Agenda
- Item 4: Any/all financial information being received in a timely manner:
Before the next Finance Sub-Committee meeting we would like to ask
the Traffic Dept. for the following:
1. To provide financial information timely so we could review the
documents and ask questions for clarity.

2. Have the Traffic Dept. or whomever puts the reports together in a fashion which the full Commission voted on Dec. 3, 2014.
3. \$500.00 Misuse Fee.

Item 5: Old Business

- a.) Review of recommendations approved on Dec.3, 2014:

Lisa Atkinson read the approved recommendations from Dec 3, 2014 Commission on Disability meeting.

4084 Fund Report

Additional information required, i.e, encumbrances & dates of expenditures should be deducted from the fund balance to show a true and accurate running balance. Chair recommends that this report be put in a spreadsheet format; Chair can assist in creating and formulating a more accurate and efficient spreadsheet format; Chair can assist in creating and formulating a more accurate and efficient spreadsheet to be utilized by the Commission.

Questions as to whether or not the monies in the fund include the Misuse citations? (Mr. Pacheco to follow up with registry)

Additional report from the auditor's office which is provided to clerical to generate 4084 report should have a detail column specifying exactly what the deposits and expenditures are (tickets, misuse) within said account.

Revenue should be broken down by the month/deposit as well as encumbrances.

Enforcement Program

Monthly reports should only include the number of tickets and citations. No need to submit a dollar amount.

Reports should be Fiscal year to coincide with the Traffic Division Report from July 1 to June 30.

Year to date report: The total of monies should be omitted from said report and should only reflect the number of tickets and citations given, with a yearly total.

Officers must take a photo.

Officers should wait for the owner of vehicle and/or violator.

Recommendation to have the officer attend the appeals hearing with Laura Ferreira, Traffic Division.

Thought of the workgroup in moving forward; to have the appeals hearing at the Police station and the hearing be conducted by a designated Person with officers in attendance.

Renew said contract and its current rate for one more year.

Request a physical contract be generated with a defined list of expectations of the program.

Traffic Division

Request additional information, such as; what is being paid on a monthly basis, as well as, what is being forgiven/reduced wkly/monthly. Can we set parameters and guidelines when waiving and/or reducing tickets? If so, what would the stipulations be?

Right now as it stands, financially, the Commission is able to fund the Handicap Placard abuse program in July for FY16.

b.) Detection Pads: May Agenda

Item 6: New Business:

Preparing for next year, the Finance Sub-Committee meetings should discuss if the program will stay in effect with two officers and would we want the two officers on one shift. We could also invite the FRPD to a finance meeting to start planning for next year.

Item 7: Adjourned: 2 P.M.

Motion: Dan Robillard

Second: Ken Pacheco

All in favor none opposed abstentions: 0